

SUGGESTED GUIDELINES FOR SPONSORS AND EXHIBITORS



XXI ROUND TABLE ON NUCLEOSIDES, NUCLEOTIDES AND NUCLEIC ACIDS *Chemical Biology of Nucleic Acids*

Organizers:
Wojciech T. Markiewicz
Henryk Koroniak

Poznań, August 24th -28th 2014

www.irt2014.pl

Guidelines for sponsors and exhibitors

Title: Strategic partner	
Sponsored lecture (30 min.) - to negotiate with the Organizing Committee 15 sq meters of preferential exhibition area including the following: 1 table, 2 chairs, switch board - 3 x one-phase circuit The fee also covers: 4 ID badges, lunch and coffee breaks during the Conference, 4 invitations for the social event and one set of conference materials Advertisements printed within the program (and other conference materials) <i>(option available until: 31.05.2014)</i> Company logo (large size and linked) on the conference website, on the official program, ID badges, banners, lanyards Inserting advertising materials inside the conference packs. <i>(all materials should be delivered before: 10.08.2014)</i> Placing a free standing advertisement – roll-up within the conference premises (outside of the exhibition area).	10000 €
Title: Main partner	
Oral presentation (15 min) - to negotiate with the Organizing Committee 10 sq meters exhibition area including the following: 1 table, 2 chairs, switch board - 3 x one-phase circuit The fee also covers: 3 ID badges, lunch and coffee breaks during the Conference, 3 invitations for the social event and one set of conference materials Company logo (medium size) on conference website, on the official program Placing advertising materials inside the conference packs. <i>(all materials must be delivered before: 10.08.2014)</i> Placing a free standing advertisement – roll-up within the conference premises (outside of the exhibition area).	7500 €
Title: Partner	
5 sq meters exhibition area including the following: 1 table, 2 chairs, switch board - 3 x one-phase circuit The fee also covers: 2 ID badges, lunch and coffee breaks during the Conference, 2 invitations for the social event and one conference pack. Company logo (small) on the web site, on the official program	2500 €
Miscellaneous options	
Logo and advertisements printing within the conference program <i>(option available until 31.05.2014)</i>	500 €
Inserting advertising materials inside the conference packs. <i>(all materials must be delivered before: 10.08.2014)</i>	400 €
Placing a free standing advertisement – roll-up within the conference premises (outside of the exhibition area).	300 €
Additional exhibition area	300 € per 1m ²
An additional exhibitor badge for the company representative, including lunch and coffee breaks during the Conference and an invitation for social event	200 € per 1
Other (consulted with the Organising Committee)	
total price:	€

Prices include 23% VAT

The TOTAL fee of will be transferred to:

Bank Pekao S.A. I. Div. in Poznan

SWIFT: PKOPPLPW

IBAN: PL35 1240 1747 1978 0010 5387 3458

Adding a note: „IRT2014”

Applications can be cancelled through fax until **15.07.14**. After this deadline all cancellations will obligate for a payment.

We confirm that we have read all of the conference participation terms and conditions and that we will issue an according payment.

We confirm that we will deliver the full and final list of the company representatives before **10.08.2014**.

Any arguments which may result from this application will be resolved according to the Polish law by the court appropriate for the mandatory party. Any personal information may be used for statistical purposes only, by the Fundacja Uniwersytetu Medycznego im. Karola Marcinkowskiego Poznan (according to the Personal Data Protection Act from the 29th Aug 1997; Dz. U Nr 133 pos. 883), which we (the applying company) do accept.

Company Name:

Company Address:

E-mail address: Telephone number:

Tax number:

Name and surname of the company's conference representative:

Telephone number (mobile): E-mail address:

Correspondence address (if other than the company address):

VENUE:

Conference Center Poznań University of Technology Piotrowo 2 Street, Poznań, Poland

